

**EFFECTIVE**

November 1, 2019.

**Subject(s)****RFS 107, Home Help Provider Payment and Authorization Schedule.**

Individual Home Help caregivers are required to submit an Electronic Services Verification (ESV) or Paper Services Verification (PSV) into the Community Health Automated Medicaid Processing System (CHAMPS) to receive payment. Receipt of payment is based on the date an ESV is submitted in CHAMPS or a PSV is received by MDHHS.

Tasks can be entered and submitted in CHAMPS for ESVs the day services are provided or entered and submitted for the entire month on the last day of the month. PSVs must be received by The Michigan Department of Health and Human Services (MDHHS) starting the first day of the following month services were provided. PSVs for future months are not acceptable.

*Reason:* Annual update.

**MANUAL  
MAINTENANCE  
INSTRUCTIONS**

**Changed Items ...**

[RFS 107](#)